

# SA Health Distribution Centre

Medical Forms Order (updated 10/12/2014)



Government of South Australia

SA Health

<b>Business Unit:</b>		<b>Date:</b> / /		
<b>Delivery Address:</b>				
<b>Contact:</b>		<b>Email:</b>		
<b>Position:</b>				
<b>Telephone:</b>		<b>Fax:</b>		
CODE	DESCRIPTION	REVISION/CREATION DATE	UNIT OF ISSUE	QUANTITY
<b>FORMS **Medication Charts and Medication Management Plans are available from Howden Printing ph: 08 8277 2511**</b>				
MR0	Alert Form	N/A	Pack 100	
MR1	Master Problem List	Revised July 2002	Pack 100	
MR2C	Confirmation of Admission ED Short Stay & Type C	Created March 2008	Pad 100	
MR2D	Confirmation of Type C - Multiple Admissions	Created Oct 2011	Pad 50	
MR3	Diagnoses & Procedures Summary	Revised December 2007	Pad 200	
MR4	Documentation Clarification Form	Created Jan 2014	Pack 50	
MR5A	Patient Election Form - Public, Private, DVA	Revised Feb 2011	Pack 100	
MR5B	Patient Election Form - Compensable, Overseas Visitor, Non-Medicare	Revised Feb 2007	Pack 100	
MR6	Long Stay Acute Care Certificate	Created Oct 2008	Pads 100	
MR10A	Non-Admitted Unplanned Patient Attendance Record ( <b>Triplicate</b> )	Created March 2010	Pack 100	
MR10B	Non-Admitted Planned Patient Attendance Record ( <b>Triplicate</b> ) ( <b>supersedes MR10</b> )	Created March 2010	Pack 100	
MR11	Trauma Management Record	Revised Feb 2007	Pack 50	
MR12	Country Health SA Nursing and Midwifery Transfer	Revised Jul 2011	Pad 25	
MR14A	Request for Admission (Elective Surgery)	Created August 2011	Pad 100	
MR14B	Elective Admission Management Authorisation	Created July 2011	Pad 100	
MR24	Body Chart	Revised July 2002	Pack 100	
MR25	Progress Notes	Revised April 2010	Pad 100	
MR31	SA Pregnancy Record	Revised Jan 2015	Each	
MR34	Smoke-free Pregnancy Assessment and Intervention Form	Revised Feb 2008	Pack 100	
MR51A	Cytotoxic Precautions Alert	Created Feb 2013	Pack 100	
MR51B	Discharge/After Treatment Care Checklist	Created Feb 2013	Pack 100	
MR51C	Consent to Chemotherapy	Created March 2013	Pack 100	
MR51D	Chemotherapy Information Orientation Checklist	Created Sept 2013	Pack 100	
MR51E	Chemotherapy Patient Education Checklist	Created Sept 2013	Pack 100	
MR51F	Oral Chemotherapy Patient Education Checklist	Created Sept 2013	Pack 100	
MR51G	Time Out Procedure Checklist	Created Dec 2013	Pad 100	
MR51H	Country Chemotherapy Referral Form	Created Oct 2014	Pack 100	
MR53	Pre-chemotherapy Nursing Assessment	Revised Nov 2009	Pad 20	
MR53A	Pre-chemotherapy Medical Assessment	Created March 2011	Pad 20	
MR55	Diabetic Nursing Record	Revised Feb 2006	Pad 100	
MR56	Composite Graphic Chart 4 Hour	Revised Jan 2007	Pad 100	
MR57	Fluid Balance Summary	Revised Feb 2006	Pad 100	
MR57B	Fluid Balance Chart	Created Nov 2012	Pad 100	
MR58	Falls and Fall-Injury Risk Assessment	Created March 2011	Pack 100	
MR58A	Falls and Fall-Injury Risk Review	Created March 2011	Pack 100	
MR58B	Falls Risk Screen	Created July 2013	Pack 100	
MR59A	Rapid Detection and Response Adult Observation Chart	Revised June 2014	Pack 100	
MR59A-ED	Emergency Department Adult RDR Chart	Created June 2014	Pack 100	
MR59B	Rapid Detection and Response Paediatric Observation Chart (under 3 months)	Created June 2013	Pack 100	
MR59C	Rapid Detection and Response Paediatric Observation Chart (3 months-12 months)	Created June 2013	Pack 100	
MR59D	Rapid Detection and Response Paediatric Observation Chart (1-4 years)	Created June 2013	Pack 100	
MR59E	Form Printed Rapid Detection and Response Paediatric Observation Chart (5-12 years)	Created June 2013	Pack 100	
MR59F	Rapid Detection and Response Paediatric Observation Chart (12 + years)	Created June 2013	Pack 100	
MR59G	Rapid Detection and Response Maternal Observation Chart	Created July 2013	Pack 100	
MR59H	Additional Chart: Blood Glucose Monitoring (Adult)	Created July 2014	Pack 100	
MR61	Head Injury Observation	Revised June 2011	Pad 100	
MR62	Basal-Bolus Insulin Dosing Chart: Adult	Created July 2014	Pack 100	
MR72	Intravenous Therapy Order	Revised November 1997	Pack 100	
MR74D	Clozapine Commencement Form	Created January 2012	Pack 50	
MR75D	Clozapine Investigation Review and Prescription Record	Created January 2012	Pack 50	
MR76D	Clozapine Transfer of Care	Created January 2012	Pad 50	
MR77D	Clozapine Patient Protocol - Monthly	Created January 2012	Pack 50	

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<b>FORMS (cont.) **Medication Charts and Medication Management Plans are available from Howden Printing ph: 08 8277 2511**</b>				
MR78D	Clozapine Patient Protocol - Recommencement	Created January 2012	Pack 50	
MR82AN	Consent to Anaesthetic Procedure ( <b>CHSA ONLY supersedes MR82A</b> )	Created April 2008	Pad 100	
MR82B	Consent by a Third Party	Revised January 2013	Pack 50	
MR82BT	Consent for Blood Transfusion/Blood Product Administration	Created October 2013	Pack 50	
MR82C	Acknowledgement of Medical Advice	Revised October 2004	Pack 100	
MR82CH	Country Health SA Consumer Consent Form	Created March 2010	Pack 100	
MR82E	Consent to Procedure - Minors	Created October 2004	Pack 100	
MR82F	Autopsy Forms (Part A & B, Guidelines, Hospital process) <b>max order 50 (please seek MRAU authorisation for more)</b>	Created December 2008	Each*	
MR82H	Consent for Sterilisation	Created October 2004	Pack 100	
MR82HB	Consent for Planned Home Birth	Created March 2014	Pad 50	
MR82J	Consent to Electroconvulsive Therapy (ECT)	Created May 2012	Pack 50	
MR82P	Sharing Consumer Information Consent Form	Created May 2012	Pack 50	
MR82Q	Patient Consent for Solicitor to View Records to Prepare for a Proceeding Related to a Mental Health Order	Created May 2012	Pack 25	
MR82R	Undertaking Not to Divulge Requested Information	Created June 2012	Pack 25	
MR82RX	Consent to Operative & Non-operative Medical/Dental Procedure/Treatment ( <b>CHSA ONLY supersedes MR82A</b> )	Created April 2008	Pad 100	
MR82WB	Consent to first stage labour and birth in water	Created April 2011	Pad 100	
MR84	Anaesthetic Report	Revised April 2001	Pack 100	
MR86	Operation Record ( <b>Supersedes MR40</b> )	Revised August 2007	Pack 200	
MR87	Surgical Team Safety Checklist	Revised October 2013	Pad 100	
MR88	Patient Declaration to use Complementary and Alternative Medicine(s)	Created August 2009	Pack 50	
MR90A	Care and Control Record	Created May 2012	Pack 50	
MR90B	Community Treatment Order Level 1	Created May 2012	Pack 25	
MR90C	Inpatient Treatment Order Level 1	Created May 2012	Pack 50	
MR90D	Confirmation/Revocation of the Making of a Level 1 Treatment Order	Created May 2012	Pack 50	
MR90E	Inpatient Treatment Order Level 2	Created May 2012	Pack 50	
MR90F	Report to Director of the Making of a Level 2 Inpatient Treatment Order	Created May 2012	Pack 50	
MR90H	Leave of Absence	Created May 2012	Pack 50	
MR90I	Administration of an Episode of Emergency Electroconvulsive Therapy Without Patient Consent	Created May 2012	Pack 25	
MR90K	Patient Transport Request	Created May 2012	Pack 50	
MR90L	Transfer of an Involuntary Inpatient Between Treatment Centres/Hospitals in SA	Created May 2012	Pack 50	
MR90M	Request for Approval for Transfer to an Interstate Treatment Centre	Created May 2012	Pack 25	
MR90N	Transfer from Another Jurisdiction to a South Australian Treatment Centre	Created May 2012	Pack 25	
MR90O	Revocation of a Treatment Order	Created May 2012	Pack 50	
MR90S	Checklist for Procedural Requirements of the Mental Health Act 2009	Created May 2012	Pack 50	
MR93A	Country Health SA Mental Health Risk Assessment	Created August 2012	Pad 50	
MR93B	Country Health SA Mental Health Visual Observation Chart	Created September 2012	Pad 50	
MR93C	Country Health SA Mental State Examination	Created March 2011	Pad 50	
MR94	Palliative Care Community Triage	Created Jan 2014	Pack 50	
MR95	Pressure Injury Risk Assessment Form	Created Sept 2014	Pack 100	
MR95A	Pressure Injury Prevention Plan	Created Sept 2014	Pack 100	
MRDOD	Drugs of Dependence Special Record (100)	Revised November 2013	Pack 100	
MRINV	Investigation Report	Revised April 2010	Pad 100	
MRRDS	Unit Medical Record Retention & Destruction Form	Created July 2000	Pack 100	
MR-RESUS	Resuscitation Alert - 7 Step Pathway	Created May 2014	Pack 100	
MR-RESUS-A	Resuscitation Alert Confirmation	Created May 2014	Pad 100	
MR-RESUS-ENV	Resuscitation Plan Lick n Stick Envelope	Created May 2014	Box 1000	
<b>STICKERS/OTHER</b>				
MRAL	Alert Stickers		Roll 100	
MRDEF	Deficiency Stickers		Roll 100	
MRBMI	BMI Wheel		Each	
<b>FOLDERS/DIVIDERS/REGISTERS</b>				
HDM26	Medical Record Folders with loose MEDICLIPS		Box 100	
HDM34	Drug of Dependence Register		Pad 100	
HDM51	Admission Dividers 1st		Pack 100	
HDM52	Admission Dividers 6th		Pack 100	
<b>BROCHURES/ PUBLICATIONS</b>				
MRCON	Staff Confidentiality Brochure		Pack 50	

To place an order from an External Customer:

Fax this form to SA health Customer Service on (08) 8124 4655 or email the completed form to:  
[procurementcs@health.sa.gov.au](mailto:procurementcs@health.sa.gov.au)

To place an order from an SA Health Site whereby requests are raised in Oracle:

Raise a Requisition for the required forms in Oracle, and submit for approval.

To place an order from an SA Health Site whereby requests are raised in a Legacy System:

**If there are Procurement staff at your site;** raise a request in your Legacy System and advise your Procurement counterpart to create an Oracle Requisition once your Purchase Order has been approved.

**If there are no Procurement staff onsite;** Fax this form to SA Health Customer Service on (08) 8124 4655 or email the completed form to:

[procurementcs@health.sa.gov.au](mailto:procurementcs@health.sa.gov.au)

#### **South Australian Pregnancy Record MR31**

This product is supplied free of charge to any health service or practitioner that is involved in obstetric care in SA.

Customers do not pay freight for this item.

#### **Patient Election Brochures**

These can be ordered via Hospital Revenue Services, via 8226 6749 or via

[Randy.Jones@health.sa.gov.au](mailto:Randy.Jones@health.sa.gov.au)

#### **EPAS Downtime Forms**

Queries relating to the EPAS Downtime Pack should be directed to EPAS, via 7425 3190 or email [epas@health.sa.gov.au](mailto:epas@health.sa.gov.au)

#### **Plastic sleeves for Resuscitation Plans and Advanced Care Directives**

These products are currently available to all sites as part of the current Stationery Contract with Staples.

There are no Oracle Numbers associated with these as they are not held within the Health DC, or are on an existing non stock imprest. They are currently ordered in Oracle via the Office Supplies – External ordering tool, or direct to Staples by non Oracle sites.